

Please submit form (before June 16th) to :
Email | application@beirut-design-fair.com
Post | 3 rue Duban, 75016, Paris, France

EXHIBITION SPACE APPLICATION & CONTRACT

By completing the following, you are making a formal application for exhibition space which will become binding upon confirmation from the Organiser.

CONTACT DETAILS

Name of gallery / company / exhibitor : _____

Main Address : _____

City : _____ Zip code : _____ Country : _____

Telephone : _____ e-Mail : _____

Gallery Director / Owner : _____

Personal e-Mail : _____

The gallery branch(es) location & city (if applicable) : _____

Gallery Main Contact & Designation (for correspondence) : _____

Contact e-Mail : _____ Contact mobile N° : _____

Billing address
(if different from above) : _____

VAT Number : _____

ADMISSION

The submission of this Application Form does not automatically secure or confirm the applicant's participation in BEIRUT DESIGN FAIR 2017. Successful applicants will be informed and will receive a copy of this Form signed by the Organiser which serves as the Agreement between the applicant (thereby, the Exhibitor) and the Organiser of the Fair.

The final decision of all applications will be announced by the Selection Committee no later than June 5th, 2017.

Full details are contained in the BEIRUT DESIGN FAIR Exhibition Terms & Conditions that form part of this Agreement and is incorporated by reference hereto. By signing below, the signatory certifies that he/she has the authority to sign the contract and bind the company listed to the participation obligation.

I hereby declare to have read and understood the BEIRUT ART FAIR Exhibition Terms & Conditions, with which I am in full agreement without reservations or restrictions.

Name (in print) : _____ Signature & Company Seal

Designation : _____

Date : _____

CONFIRMATION OF PARTICIPATION

Accepted for and on behalf of the Organiser. The Organiser hereby confirms your participation.

Name : _____ Date : _____ Signature

BOOTH REQUIREMENT GENERAL / OPTION 1

EQUIPPED			
1.A GENERAL per square meter price : 350 US\$ (excluding VAT) Wood partitions at a height of 3 meters			
<input type="checkbox"/> 20 sqm	<input type="checkbox"/> 30 sqm	<input type="checkbox"/> 40 sqm	<input type="checkbox"/> 50 sqm
<input type="checkbox"/> 60 sqm	<input type="checkbox"/> 70 sqm	<input type="checkbox"/> 80 sqm	<input type="checkbox"/> other
Surface assigned at +/- 10% according to technical parameters of the setup			350 US\$ x
			Total
			US\$
1.B Application for corner : supplement of 5% Confirmation of corner placement is assigned contingent to availability of space. This supplement will reflect on the final invoice for all corner booths.			US\$
1.C Insurance (civil responsibility)			100 US\$
1.D Double page catalog			350 US\$
1.E Extra invitation(s) for the Gala Dinner (Wednesday, Sept. 20th 2017) Valid for 1 person (unit)			150 US\$
Sub total			US\$
VAT 10%			US\$
TOTAL			US\$

Included in the price : <ul style="list-style-type: none"> Preview & VIP Passes Fair badges valid for the entire duration of the fair 2 full pages in the fair's catalog Listing with hyperlink on the fair's website Access to the VIP Lounge 2 invitations (each one valid for 1 person) for the official Gala Dinner on Wednesday, September 20th 2017 	Configuration of booth : <ul style="list-style-type: none"> Wood partitions at the height of 3 meters One spotlight of 70 W, overhead light HQI, every 5 sqm Gallery recto-verso ensign Carpet One electric outlet
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BOOTH REQUIREMENT GENERAL / OPTION 2

NUDE SPACE			
2.A GENERAL per square meter price : 250 US\$ (excluding VAT)			
<input type="checkbox"/> 20 sqm	<input type="checkbox"/> 30 sqm	<input type="checkbox"/> 40 sqm	<input type="checkbox"/> 50 sqm
<input type="checkbox"/> 60 sqm	<input type="checkbox"/> 70 sqm	<input type="checkbox"/> 80 sqm	<input type="checkbox"/> other
Surface assigned at +/- 10% according to technical parameters of the setup			250 US\$ x
			Total
			US\$
2.B Application for corner : supplement of 5% Confirmation of corner placement is assigned contingent to availability of space. This supplement will reflect on the final invoice for all corner booths.			US\$
2.C Insurance (civil responsibility)			100 US\$
2.D Double page catalog			350 US\$
2.E Extra invitation(s) for the Gala Dinner (Wednesday, Sept. 20th 2017) Valid for 1 person (unit)			150 US\$
Sub total			US\$
VAT 10%			US\$
TOTAL			US\$

Included in the price : <ul style="list-style-type: none"> Preview & VIP Passes Fair badges valid for the entire duration of the fair 2 full pages in the fair's catalog Listing with hyperlink on the fair's website Access to the VIP Lounge 2 invitations (each one valid for 1 person) for the official Gala Dinner on Wednesday, September 20th 2017 	Configuration of booth : <ul style="list-style-type: none"> Gallery vinyl-cut ensign Carpet One electric outlet
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LIST OF DESIGNERS PRESENTED / OPTION 1 or OPTION 2

1-	
2-	
3-	
4-	
5-	

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BOOTH REQUIREMENT for SPOT ON !

PARTITIONED			
3.A SPOT ON ! (4 sqm platform) : 1,400 US\$ (excluding VAT, including Insurance & Catalog)			
2 m x 2 m			
Surface assigned at +/- 10% according to technical parameters of the setup <i>SPOT ON ! booth is only applicable to galleries or independants showcasing one emerging or independant artist from Middle East / one or 2 works.</i>		Total	1,400 US\$
3.B One full page in the fair's catalog	175 US\$	175	US\$
3.C Insurance (civil responsibility)	100 US\$	100	US\$
3.D Extra invitation(s) for the Gala Dinner (Wednesday, Sept. 20th 2017) Valid for 1 person (unit)	150 US\$		US\$
Sub total			US\$
VAT 10%			US\$
TOTAL			US\$

<p>Included in the price :</p> <ul style="list-style-type: none"> • Preview & VIP Passes • Fair badges valid for the entire duration of the fair • 1 full page in the fair's catalog • Listing with hyperlink on the fair's website • Access to the VIP Lounge • 1 invitation (valid for 1 person) for the official Gala Dinner on Wednesday, September 20th 2017 	<p>Configuration of booth :</p> <ul style="list-style-type: none"> • Platform 4 m² • Lightning • Gallery / designer : recto-verso ensign • Carpet
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SELECTED DESIGNER

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MODE AND SCHEDULE OF PAYMENT

Payment shall be made within two installments :

- => 1st installment of 50% of the total cost is due within 15 days after the Exhibitor's receipt of notice that this Application is successful and the Exhibitor has been admitted to exhibit in the Fair.
- => 2nd installment of the remaining 50%, September 9th 2017.

- By wire transfer in US\$ (please indicate to the bank the subject of your transfer including your invoice number and send us a copy of the bank transfer)

Name of the Beneficiary :	CEDRALYS SARL
Account number :	328876 702 002 009 08
IBAN :	LB38 0056 0003 2887 6702 0020 0908
Bank adress :	Bank Audi Sal Achrafieh Corporate Branch Sofil Center Charles Malek Avenue, Achrafieh Beirut, Lebanon
Correspondant :	JP MORGAN (USD) - DEUTSCHE BANK (EUROS)
Swift Code :	AUDBLBBX

- By company cheque enclosed (For Lebanese Exhibitors only). Beneficiary Company : **CEDRALYS SARL**

CHECKLIST | Please check off accordingly, before sending to : application@beirut-design-fair.com

- Completed and signed application form (before June 16th)
- A complete list of designers who will be presented (except for SPOT ON ! : 1 designer)
- 3 images (JPEG, 300dpi) of the selected artworks for the fair.
Please label all images accordingly (name of designer, title, year, gallery, etc.)
- For SPOT ON ! booth application – Details about the selected artist.
- Download, read and sign the [Terms & Conditions document](http://www.beirut-design-fair.com/Exhibitors/BDF-17_Terms&Conditions.pdf)
(http://www.beirut-design-fair.com/Exhibitors/BDF-17_Terms&Conditions.pdf)